



**Behind-the-Wheel (BTW) Training Agreement for Online Students**  
**National Driver Training School 440 248-8552**  
**6370 SOM Center Rd., #207 Solon, OH 44139**

**ACTION REQUIRED:** Upon payment of tuition, complete this form, sign and mail to the driving school at the above address or email (pdf; no photo) to: [DriversTrainingCertificate@gmail.com](mailto:DriversTrainingCertificate@gmail.com). To schedule driving lessons see "A" below.

Student Name _____	Date of Birth _____	High School _____
(Print: First and Last Name as appears on birth certificate or temp permit)		
Home Address _____	City _____	Zip Code _____
Temp Permit License # _____	Date Issued _____	Date Expires _____
Parent Phone _____	Parent Cell _____	Student Cell _____
Parent Email _____	Student Email _____	
(Print legibly as the course certificate will be emailed to parent email)		

National Driver Training School agrees to provide Student, 8 hours behind-the-wheel (BTW) driving lessons based on the Ohio Driver Training Curriculum. Under Ohio law Student must complete the 24 hours of online classes before starting the driving lessons. Tuition for the course (8 hours driving lessons) is \$ \_\_\_\_\_. Tuition is non-refundable.

When Student completes the online classes, the online provider will mail or email to parent a "Certificate of Completion of an Online Driver Education Program". When received parent shall send the online Certificate of Completion to the Driving School at the above address or email (pdf format; no photos) to: [DriversTrainingCertificate@gmail.com](mailto:DriversTrainingCertificate@gmail.com).

**A. SCHEDULE DRIVING LESSONS:** The Driving School will call parent/guardian to schedule the driving lesson appointments (4, 2-hour lessons) so long as this Training Agreement has been submitted; the Certificate of Completion from the online provider has been submitted and Student has a current temporary permit. Parent/Guardian shall advise the Driving School, in writing, if Student takes any medication or has any condition which would affect Student's driving performance.

- Ohio rules require Student to complete the driving lessons within six months of the date of the first driving lesson. Ohio rules require Student to repeat the training (at Student's expense) if not completed timely. This agreement expires after six months. Upon expiration a reinstatement fee may be charged before further services are provided.
- If parent must cancel a driving lesson, the cancellation must be made a minimum of 4 days prior to the scheduled appointment. A fee of \$49.00 may be charged if cancellations are not timely. The fee shall apply if Student fails to appear for, or for any reason is not prepared to take, the driving lesson (i.e. does not have temporary permit). The Driving School may cancel a driving lesson due to adverse weather conditions or hazardous road conditions. The Driving School shall furnish a licensed instructor and a motor vehicle for instruction. Ohio rules require the Driving School to make BTW training available no later than six (6) months after BTW training begins (\_\_\_\_\_). Should Student be unable to attend available training sessions offered, the Driving School is relieved of the aforementioned obligation and this agreement expires. The Driving School reserves the right to cancel this agreement should Student's conduct indicate a lack of responsibility deemed necessary by the Driving School to safely operate a motor vehicle.

Within 3 - 5 business days of completion of the driving lessons, the Driving School will furnish a "course" Certificate of Completion (via email or mail). Student must present Certificate to BMV at time of road test. If Certificate is lost or destroyed, Ohio rules require the issuance of a 2<sup>nd</sup> Certificate (fee for 2<sup>nd</sup> Certificate is \$15.00). (Optional: Any additional training may be obtained at the hourly rate of \$75 per hour.) (Optional: Student may use the Driving School's vehicle to take the driving exam at a State exam center in Cuyahoga or adjacent county for a fee of \$149.00.) Driving schools are licensed by the Ohio Department of Public Safety through the Driver Training Program Office, 1970 West Broad Street, Columbus, OH 43223.

I have read, and understand, and have received a copy of this agreement.

Parent/Legal Guardian X \_\_\_\_\_ Date \_\_\_\_\_

Student X \_\_\_\_\_ Date \_\_\_\_\_

Driver Training School X \_\_\_\_\_ Date \_\_\_\_\_